

Alberta Birth Certificate - Order Form (Page 1)

Toll-Free Fax: 1-855-261-0509 / 416-479-4448 **OR Scan & Email:** info@canadianbirthcertificate.com **OR Mail:** 1180 Danforth Ave, Toronto, ON M4J 1M3

****Only Use this Form if you are a NOT an Alberta Resident****

Alberta vital statistics services are provided through privately run registry agents. If you are an Alberta resident, you must apply for your birth certificate in person through an Alberta Registry Agent and cannot use this application.

How to Apply

1. Please complete the Order Form and the Birth Certificate Application. This is an interactive fillable PDF form, so you may either fill out your information electronically (preferred) or print out the form and fill it out by hand.
2. Return the completed Order Form and the Birth Certificate Application back to us via fax, email or mail.
 - Scan & Email:** info@canadianbirthcertificate.com
 - Toll-Free Fax:** 1-855-261-0509 / 416-479-4448
 - Mail:** 1180 Danforth Ave, Toronto, ON M4J 1M3
3. You will receive your birth certificate by courier or regular mail depending on the type of filing you request (see options below).

Short Form / Long Form

Personal Info Only (12.5 cm x 17.6 cm):

The Personal Info Only Birth Certificate contains basic information: full name of individual, date of birth, place of birth, sex, registration number, and registration date. Order the Personal Info Only Birth Certificate if You are applying for a **Canadian passport**.

Personal Info and Parentage (12.5 cm x 17.6 cm):

The Personal Info and Parentage Birth Certificate contains all the information as stated above, plus the names of parents and birthplaces of parents (province/country only). Some organizations require this type of certificate in the case of minors as it includes the parents' names.

Please Note: The wallet size birth certificate is no longer available. If the type and quantity columns are left blank on the application, you will receive the Personal Info and Parentage Birth Certificate.

Service Options

Regular Filing

\$75.00

Receive within approximately **15-20 business days** (Includes mailing time)

This Fee Includes: \$39.64 document fee
\$35.36 processing service fee

Accelerated Filing

\$100.00

Receive within approximately **5-10 business days** (Includes courier time)

This Fee Includes: \$39.64 document fee
\$35.36 processing service fee
\$25.00 accelerated filing fee

Please Note: If no record of the birth is found by Alberta Vital Statistics, fees will be applied to the search cost and will not be refunded.

Correspondence (all correspondence is conducted through email)

Email Address:

You **MUST** include your email address, otherwise your application will **NOT** be processed.

Credit Card Information

Please fill out your credit card information below

I will be paying by: Visa MasterCard

Cardholder Name:

Card Number:

Expiry Date:

 /

Month Year

CVV Code:

Sign OR Type
Cardholder Name:

Disclaimer

Applicants must sign/type name below

By signing below I assert that I have read and agreed to the Terms and Conditions as listed on canadianbirthcertificate.com/terms and agree to the following conditions:

- ✘ Canadian Birth Certificate is not responsible for documents or birth certificates lost by courier companies or any government office.
- ✘ Canadian Birth Certificate is not responsible for applications that are rejected.
- ✘ All fees are non-refundable once applications are submitted to the government.
- ✘ I agree to being charged the total fees corresponding with my required service.

Sign OR Type
Cardholder Name:

Alberta Birth Certificate - Order Form (Page 2)

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Authorization

Complete and sign this authorization letter so that your birth certificate may be obtained from Alberta's authorized registry agent

Registry Connect

To whom it may concern,

RE: Application for Birth Certificate

I, , give Susan Shapiro permission to obtain one or more birth certificate(s).
Full Legal Name

Please check the appropriate box:

- I am the person who is the subject of the certificate (must be 14 years of age or older to apply for self);
- I am a parent of the person who is the subject of the certificate;
- I am the next of kin of the deceased person who is subject of the certificate;

My home address is:

Your home address and phone number are required to indicate that you are not a current resident of Alberta. Your certificate will be delivered to the address you have indicated on the Application Form on the final page of this Order Form.

Address:	<input type="text"/>	Apt/Suite:	<input type="text"/>
City/Town:	<input type="text"/>	Province/State:	<input type="text"/>
Postal/Zip Code:	<input type="text"/>	Country:	<input type="text"/>
Home Phone Number:	(<input type="text"/>) <input type="text"/>	Date:	<input type="text"/>
Signature:	<input type="text"/>		

Signature must be provided

Application for Certificate/Documents
Vital Statistics

PRINT CLEARLY

The information below will be used to mail your documents.

All areas of this section **MUST** be completed **OR** the application will be returned.

Full Name of Applicant				Telephone Number (during the day)	
Mailing Address	Apartment No.	Street Address	City / Town / Village	Province / Country	Postal / Zip Code
If Company, Attention of				Your Reference Number (if applicable)	
Reason Certificate Required			State Your Relationship to Person Named on Certificate		
A photocopy of personal identification must be provided and attached to this application. See "Important Information" pages for a list of acceptable I.D.			Type of I.D.	I.D. Number	
Signature of Applicant X			Date Signed (mm/dd/yyyy)		

The Quantity column must be completed.

Each item is \$39.64

Complete the appropriate section(s) below for the type of certificate you require. All fields within that section must be completed. If you cannot provide this information, attach a written explanation OR the application will be returned.

	Type	Quantity
BIRTH	Last Name (give MAIDEN name if certificate is for a married person) Given Names <input type="checkbox"/> Male <input type="checkbox"/> Female	Certificate with Personal Information Only
	Date of Birth (Month by name, Day, Year) Place of Birth (city, town or village) Only Births that occurred in Alberta Type of Birth <input type="checkbox"/> Live Birth <input type="checkbox"/> Still Birth	Certificate with Personal Information and Parentage
	Last Name of Father/Parent Known by any Other Last Name Given Names Birthplace of Father/Parent	Photocopy of Registration
	Maiden Name of Mother/Parent Known by any Other Last Name Given Names Birthplace of Mother/Parent	Search Letter
MARRIAGE	Last Name of Spouse/Partner 1/Groom (prior to this marriage) Given Names Birthplace of Spouse	Certified Small Certificate
	Last Name of Spouse/Partner 2/Bride (prior to this marriage) Given Names Birthplace of Spouse	Certified Large Certificate
	Date of Marriage (Month by name, Day, Year) Place of Marriage (city, town or village) Only Marriages that occurred in Alberta	Photocopy of Registration
		Search Letter
DEATH	Last Name of Deceased Given Names Age <input type="checkbox"/> Male <input type="checkbox"/> Female	Certified Large Certificate
	Date of Death (Month by name, Day, Year) Place of Death (city, town or village) Only Deaths that occurred in Alberta	Photocopy of Registration
	Usual Residence of Deceased Prior to Death (province / country) Date of Birth (Month by name, Day, Year)	Medical Certificate (Restricted)
		Search Letter
NAME CHANGE	Last Name before Name Change Given Names before Name Change	Legal Name Change Certificate
	New Last Name after Name Change New Given Names after Name Change	
	Date of Birth (Month by name, Day, Year) Place of Birth (city, town or village) Date of Name Change (Month by name, Day, Year)	