

British Columbia Birth Certificate - Order Form

Toll-Free Fax: 1-855-261-0509 / 416-479-4448 **OR Scan & Email:** info@canadianbirthcertificate.com **OR Mail:** 1180 Danforth Ave, Toronto, ON M4J 1M3

How to Apply

1. Please complete the Order Form and the Birth Certificate Application. This is an interactive fillable PDF form, so you may either fill out your information electronically (preferred) or print out the form and fill it out by hand.

2. Return the completed Order Form and the Birth Certificate Application back to us via fax, email or mail.

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3. You will receive your birth certificate by courier or regular mail depending on which type of filing you request (see options below).

Short Form / Long Form

Individual Info Only (12.5 cm x 17.6 cm):

The Individual Info Only Birth Certificate is required when applying for a **Canadian passport**. It contains basic information: full name of individual, date of birth, place of birth, sex, registration date and registration number.

Individual Info & Parentage (12.5 cm x 17.6 cm):

The Individual Info and Parentage Birth Certificate contains all the information as stated above, plus the names of parents and birthplaces of parents (province/country only). Some organizations require this type of certificate in the case of minors as it includes the parents' names.

Please Note: The wallet size birth certificate is no longer available. If the type and quantity columns are left blank on the application, the applicant will be receiving the Personal Info and Parentage Birth Certificate.

Service Options

Regular Filing

\$62.00

Receive within approximately **10-12 business days** (Includes mailing time)

This Fee Includes:

- \$27.00 document fee
- \$35.00 processing service fee

Accelerated Filing

\$95.00

Receive within approximately **3-7 business days** (Includes courier time)

This Fee Includes:

- \$27.00 document fee
- \$35.00 processing service fee
- \$33.00 accelerated filing surcharge & courier fee

Please Note: If no record of the birth is found by British Columbia Vital Statistics, fees will be applied to the search cost and will not be refunded.

Correspondence (all correspondence is conducted through email)

Email Address:

You **MUST** include your email address, otherwise your application will **NOT** be processed.

Credit Card Information

Please fill out your credit card information below

I will be paying by: Visa MasterCard

Cardholder Name:

Card Number:

Expiry Date:

Month Year

CVV Code:

Sign OR Type
Cardholder Name:

Disclaimer

Applicants must sign/type name below

By signing below I assert that I have read and agreed to the Terms and Conditions as listed on canadianbirthcertificate.com/terms and agree to the following conditions:

- ✘ Canadian Birth Certificate is not responsible for documents or birth certificates lost by courier companies or any government office.
- ✘ Canadian Birth Certificate is not responsible for applications that are rejected.
- ✘ All fees are non-refundable once applications are submitted to the government.
- ✘ I agree to being charged the total fees corresponding with my required service.

Sign OR Type
Cardholder Name:

APPLICATION FOR BIRTH CERTIFICATE OR REGISTRATION PHOTOCOPY

Did you know that you can save yourself time and effort by ordering your certificate using our on-line electronic ordering system? This service is secure and easy to use and does not cost anything additional. Click here or type <https://www.vs.gov.bc.ca/ecos/> into your Internet Browser.

MAILING ADDRESS INFORMATION

NOTE: Please PRINT your name, address and identifying information clearly. This portion will be used when mailing your service or correspondence.

FOR OFFICE USE ONLY: AFS#

SURNAME		GIVEN NAMES	
MAILING ADDRESS			
CITY, PROVINCE/STATE, COUNTRY			POSTAL CODE
HOME PHONE (INCLUDING AREA CODE)	WORK PHONE (INCLUDING AREA CODE)	IF COMPANY, ATTENTION:	

BIRTH DETAILS	SURNAME	<i>NOTE: If application is for the birth certificate of a married person, the surname at birth/adoption or following a legal change of name, must be provided; not the surname from marriage</i>			
	GIVEN NAMES & SEX				First
	DATE & PLACE OF BIRTH	Month (ex: Feb)	Day	Year	City

FATHER/CO-PARENT DETAILS	SURNAME			
	GIVEN NAMES	First	Middle Names	
	BIRTH PLACE	City	Province/State	Country

MOTHER DETAILS	SURNAME*	<i>* NOTE: Mother's Maiden Surname (Surname before marriage)</i>		
	GIVEN NAMES	First	Middle Names	
	BIRTH PLACE	City	Province/State	Country

NUMBER OF SERVICES REQUIRED (see reverse for fee information and limits on number of certificates)

The Birth Certificate is available in 2 versions. One contains personal information only, the other includes parental information. Both are the same size and are mailed separately.

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|--|--|--|
| <input type="checkbox"/> Certificate (Individual Information only) | } regular service - \$27.00 per certificate
(average 5 to 7 days processing time) | <input type="checkbox"/> Registration Photocopy, Regular Service - \$50.00 per photocopy |
| <input type="checkbox"/> Certificate (Includes Parental Information) | | <input type="checkbox"/> Registration Photocopy, Rush Service - \$60.00 per photocopy |
| <input type="checkbox"/> Certificate (Individual Information only) | } rush 24 hour processing - \$60.00 per event* | |
| <input type="checkbox"/> Certificate (Includes Parental Information) | | |

***NOTE:** All services, other than rush services, will be mailed. Rush services, 24 hour service indicates in-office processing time once received. Courier time is additional. Fee includes the cost of the search of our records. A certificate will be generated upon confirmation of a record held. If no record of the event is found, the fee will be applied to the search process. If couriered to a postal box, a card is left and the package is delivered to the nearest postal outlet. ID and signature will be required upon pick up.

YOUR RELATIONSHIP TO BIRTH

- Self
 *Mother or _____
 (*if child is under 19 or incapable)
- *Father
 *Other _____
 (*requires written authorization from an eligible applicant)

Reason Certificate Required _____
NOTE: If the above particulars are not completed in full, or if the correct payment per service requested is not enclosed, your request will be returned by mail.

YOUR SIGNATURE (written): _____

Payment Methods	
<input type="checkbox"/> Cheque * <input type="checkbox"/> Money Order <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express	
* Postdated cheques are not accepted	
AMOUNT ENCLOSED \$ _____	<div style="border: 1px solid black; padding: 5px; width: fit-content;"> Interac/Cash payment may be made in person at one of our three offices. If paying by cheque or money order, make payable to the Minister of Finance. </div>
	_____ Card holder signature
	_____ <i>PRINT</i> Card holder name as shown on Credit Card
	Credit Card # _____ Expiry date _____