CERTIFICATES express
BIRTH, DEATH & MARRIAGE

40 Pleasant Blvd., Suite 100
Toronto, Ontario M4T 1K1
TEL: (416) 96-BIRTH
TOLL-FREE: (877) 663-6606
FAX: (416) 962-2968

Invoice

Date _____

Please complete the form below to receive your certificates and information.

Applicant's Name - Last Name	First Name	Middle Name
Street Number	Street Name	Apt. No.
City, Town or Village	Province	Postal Code
Phone Number		E-Mail Address / Fax

X

Government Fees

☐ First Birth Certificate (includes basic information such as name, date and place of birth)	$ 25.00	$_____
☐ Replacement Birth Certificate	$ 35.00	$_____
☐ First Certified Copy (contains all registered information, including parents' information and signatures)	$ 35.00	$_____
☐ Replacement Certified Copy	$ 45.00	$_____
☐ Urgency Service	$ 30.00	$_____

Certificates Express Ltd. Fees

☐ Urgency Service	$160.00	$_____
G.S.T. (Urgency Service)	$ 8.00	$_____
☐ Expedited Service	$ 80.00	$_____
G.S.T. (Expedited Service)	$ 4.00	$_____
☐ Regular Service	$ 39.95	$_____
G.S.T. (Regular Service)	$ 2.00	$_____
☐ Processing (each certificate requested, includes GST)	$ 26.25	$_____
☐ Delivery (Ontario only; check Certificates Express website for charges outside of Ontario) (includes GST)	$ 25.45	$_____

Total Payment $0.00

Terms and Conditions:

1. Certificates Express Ltd. herein referred to as "CEL" certifies that all information the applicant provides, both written and/or verbal, will be held in the strictest of confidence. All information supplied will only be used for obtaining certificate applied for on applicant's behalf and for no other purpose.
2. Applicant assumes all responsibility and liability that the information on government forms is true and complete. "CEL" assumes no responsibility for any errors, omissions or incomplete or illegible information on application forms.
3. Where required, all forms must have an authorized guarantor in order to process.
4. Applicant must qualify based on government standards in order to receive and/or be eligible to receive certificates.
5. The authorization letter provided must be accompanied in order for "CEL" and/or one of its authorized representatives to obtain certificates on your behalf.
6. "CEL" assumes no responsibility and/or liability for government processing and/or producing of certificates.
7. Applicant agrees to be bound by the following terms and conditions with regard to PAYMENT: a) Payments by Visa, Mastercard, debit card, other. b) All payments and transactions are final. Any requests for refunds must be made within 24 hours of placing the order. A minimum fee of $100 + G.S.T. may apply. c) The aforementioned term and condition is in full force and effect until "CEL" has received written notification from the applicant of a cancellation in such a manner as to afford "CEL" reasonable opportunity to act on said request. d) "CEL" agrees to charge applicant only for services,government fees,G.S.T. and delivery charges,if applicable. There are no G.S.T. charges on government fees. e) "CEL" service fee is over and above any applicable government fees. f) Payments can be made in the form of a certified cheque,money order or bank draft. However, processing period will only commence upon receipt. g) The applicant agrees that "CEL" is not responsible for credit/debit authorization or approval. h) The applicant authorizes "CEL", in accordance with the following terms and conditions, to initiate credit/debit entries on their behalf.
8. "CEL" provides Urgent/Rush/Accelerated Service only when the following terms and conditions are met: a) The service is offered by the jurisdiction in charge of the certificate being requested. b) Where required, a valid guarantor must be available for confirmation — this is a government requirement. c) All government terms and conditions must be met. d) The authorization letter provided must be completed and signed and must accompany application in order that the "CEL" authorized representative can process and obtain certificate documents. e) Government holidays and closures for any reason(s) voids Urgent Service. f) In some cases, proof of urgency must be provided. Please contact us for more information.
9. "CEL" provides Regular Service when the following terms and conditions are met: a) Regular Service is based on standard government processing. Time frame for receipt of the requested documentation varies by jurisdiction. b) Any time frame quoted regarding the receipt of requested documents is an estimation, not a guarantee. c) In some cases, the applicant will be notified by "CEL" upon receipt of certificate from the government. In other cases, the issuing government will forward the completed doccument directly to the applicant. This varies by jurisdiction. d) All other terms and conditions apply.
10. **All applicants must be registered at their municipal registry office to be eligible for a birth certificate. Please note that there is a minimum three-month processing time for provincial records to reflect the municipal registration.**

Payment: ☐ Visa ☐ Mastercard ☐ Cheque ☐ Debit ☐ Other (specify): _____

Name of Cardholder | Signature of Cardholder

Card Number | Expiry Date (Month/Year)

Nunavut

APPLICATION FOR CERTIFICATE OF:
ᓇᓗᓇᐃᒃᑯᑦᑕᕐᒧᑦ ᑕᑕᑎᓇᓂᖅ

BIRTH	MARRIAGE	DEATH
ᐃᕐᓂᐊᖕᒍᔪᖅ	ᑲᑎᑎᑕᐅᔪᑦ	ᐃᓐᓄᔪᓐᓂᖅᑐᖅ
☐	☐	☐

Please check the one you are applying for
ᓇᓗᓇᐃᓂᑦ ᓇᓕᐊᖕᓄᑦ ᑕᑕᑎᕋᓱᒃᑕᕐᓄᑦ

BIRTH - ᐃᕐᓂᐊᖕᒍᔪᖅ

Surname of married woman, maiden name - ᐊᓇᓇᐅᔪᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ ᑲᑎᑎᑕᐅᖅᑲᕋᓂ				GIVEN NAMES - ᐊᑎᐊ	SEX - ᓱᓇᐅᓂᖕᒐ	AGE - ᐅᑭᐅᖕᒐ
DATE OF BIRTH - ᐅᑉᓗᓂᔾ ᐃᓐᓄᕝᕕᐊᑕ	YY	MM	DD	PLACE OF BIRTH (City, Town or Village) ᐃᓐᓄᕝᕕᐊᑕ ᐊᑎᐊ		OFFICE USE ONLY
FATHER SURNAME - ᐊᑕᑕᐅᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ				FATHER GIVEN NAMES - ᐊᑎᐊ		DATE OF REGISTRATION
MOTHER MAIDEN SURNAME - ᐊᓇᓇᐅᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ ᑲᑎᑎᑲᐅᖅᑲᕋᓂ				MOTHER GIVEN NAMES - ᐊᑎᐊ		REGISTRATION NUMBER

MARRIAGE - ᑲᑎᑎᑕᐅᔪᑦ

BRIDEGROOM SURNAME - ᐊᖕᒍᑕᐅᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ				GIVEN NAMES - ᐊᑎᐊ	OFFICE USE ONLY
BRIDE'S MAIDEN SURNAME - ᐊᕐᓇᐅᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ				GIVEN NAMES - xtx	DATE OF REGISTRATION
DATE OF MARRIAGE - ᑲᑎᑎᑕᐅᕝᕕᐊᑕ ᐅᑉᓗᐊ	YY	MM	DD	PLACE OF MARRIAGE (City, Town or Village) - ᓄᓇᓕᐅᑉ ᐊᑎᐊ ᑲᑎᑎᑕᐅᕝᕕᐊ	REGISTRATION NUMBER

DEATH - ᐃᓐᓄᔪᓐᓂᖅᑐᖅ

SURNAME OF DECEASED - ᐃᓐᓄᔪᓐᓂᖅᑐᑉ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ				GIVEN NAMES - ᐊᑎᐊ	AGE - ᐊᑎᐊ	SEX - ᓱᓇᐅᓂᖕᒐ
DATE OF DEATH - ᐃᓐᓄᔪᓐᓂᖅᑐᑉ ᐅᑉᓗᐊ	YY	MM	DD	PLACE OF DEATH (City, Town or Village) - ᓄᓇᓕᐅᑉ ᐊᑎᐊ ᐃᓐᓄᔪᓐᓂᖅᑐᑉ		OFFICE USE ONLY -
PERMANENT RESIDENCE OF DECEASED PRIOR TO DEATH - ᓇᓂᑦᑕᓚᐅᕐᓂᐊ ᐃᓐᓄᔪᓐᓂᖅᑲᕋᓂ						DATE OF REGISTRATION
MARITAL STATUS - ᑲᑎᑎᑕᐅᓂᐊᓗᓐᓂᑦ IF MARRIED, SPOUSE MAIDEN SURNAME - ᑲᑎᑎᑕᐅᓯᒪᓐᓂᖅᐸᑦ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ					GIVEN NAMES - ᐊᑎᐊ	REGISTRATION NUMBER
NAME OF FATHER OR DECEASED - ᐃᓐᓄᔪᓐᓂᖅᑐᑉ ᐊᑕᑕᑕ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ				MAIDEN NAME OF MOTHER OF DECEASED - ᐃᓐᓄᔪᓐᓂᖅᑐᑉ ᐊᓇᓇᑕ ᐊᑎᐊ ᑭᖕᒍᑦᓕᖅ		

REASON(S) FOR REQUESTING CERTIFICATES - ᓱᓇᒧᑦ ᐱᔾᔪᑎᖃᖅᓗᖕᒐ ᑕᑕᑎᖅᐸᕋ ᑕᒪᓇ			
I require these certificate(s) for the following reason(s) - ᓇᓗᓇᐃᒃᑯᑦᑕᑦ ᐱᔪᒪᔭᒃᑲ ᐅᒥᖕᒐ ᐱᔾᔪᑎᖃᖅᓗᖕᒐ			
APPLICANTS SIGNATURE - ᑕᑕᑎᓇᔪᑉ ᐊᑎᐊ	DATE ᐅᑉᓗᒥ	RELATIONSHIP TO PERSON NAMED - ᓱᓇᒥᔭᐅᐅᖕᒐ ᑕᑕᑎᓇᔪᒧᑦ	BUSINESS PHONE NO.
NUMBER OF CERTIFICATES - ᖃᑉᓯᓂᒃ ᓇᓗᓇᐃᒃᑯᑦᑕᖅᑕᕈᒪᐃᑦ	X $10 =	FEE ENCLOSED - ᐊᑭᖕᒐ ᐃᓚᐅᔪᖅ	HOME PHONE NUMBER
APPLICANT'S NAME - ᑕᑕᑎᓇᔪᑉ ᐊᑎᐊ			OFFICE USE ONLY
MAILING ADDRESS - ᑎᑎᖅᑲᐅᓯᕝᕕᐊᑕ ᑐᕋᕈᑕ			AMOUNT RECEIVED
			REFUND

RETURN THIS FORM AND PAYMENT TO THE ADDRESS ON REVERSE - ᑕᑕᑎᒐᒃᓴᕐᓗ ᐊᑭᐊᓗ ᐅᑎᖅᑎᓪᓗᒍ ᑐᕋᕈᑕ ᑐᓄᐊᓂᑦᑐᖅ

Application Form

Vital Statistics Agency

To be mailed to:

Name

Address | Apt. No.

City | Province | Postal code

Business Phone No. | Home Phone No.

Reason for Application

File number:

Language Preferred

English ☐

French ☐

FEE - $25 EACH

PERSON ENTITLED TO THIS INFORMATION
(See reverse for who is entitled to receive certificates)

Birth Certificate: yourself or a parent or a guardian. Marriage certificate: yourself, or a child or parent if both parties are deceased.

X _____
Signature of entitled person

_____
Print name of entitled person

_____
Your relationship to person named on certificate

AUTHORIZED REPRESENTATIVE

Anyone who has written authorization of the person who is entitled to obtain the requested information.

X _____
Signature of person authorized to obtain this information

_____
Print name of authorized person

IMPORTANT
Please attach written authorization of the entitled person if the signature has not been given on this application.

BIRTH

Last name (give MAIDEN name if certificate is for a married woman) | Given names | Sex

Date of birth (MONTH | DAY | YEAR) | Place of birth MANITOBA

Last name of father | Given names | Place of birth* (City/Province)

Maiden name of mother | Given names | Place of birth* (City/Province)

Size and number of certificate(s) required ☐ Small ☐ Large ☐ Restricted photocopy

MARRIAGE

Last name of party at time of marriage | Given names | Place of birth* (City/Province)

Last name of party at time of marriage | Given names | Place of birth* (City/Province)

Date of marriage (MONTH | DAY | YEAR) | Place of marriage MANITOBA

Size and number of certificate(s) required ☐ Large ☐ Restricted photocopy

***If place of birth is outside North America, give the name of the country**

DEATH

Last name of deceased | Given names | Sex

Date of death (MONTH | DAY | YEAR) | Place of death MANITOBA | Age

Size and number of certificate(s) required ☐ Large ☐ Restricted photocopy

PAYMENT (see fee schedule on reverse)

☐ Cash or Debit card (in person only) ☐ Cheque or Money Order (payable to Minister of Finance) Total amount enclosed $ _____

☐ Visa ☐ MasterCard Card number _____ Expiry date (m/y) ____/____

X _____
Cardholder's signature

_____
Print name of cardholder

Français au verso

IMPORTANT INFORMATION

Complete the appropriate sections *in full*.
Incomplete applications or those with insufficient payment will be returned.

Documents can be issued only if the birth, marriage or death occurred in Manitoba.
Certificates contain information extracted from the original registration filed at our office.

CERTIFICATES
Birth certificates for married persons are issued in the maiden name. Please provide your **maiden** name on the application.

BIRTH
Issued in two sizes and contain the following information:
Small - 3¾ x 2½ in. (9.5 x 6.4 cm)
Name, date and place of birth, sex, registration date and number
Large - 8½ x 7 in. (21.6 x 17.8 cm)
Name, date and place of birth, sex, parents' names, registration date and number

MARRIAGE
Issued in large size only 8½ x 7 in. (21.6 x 17.8 cm) and contains the name, birthplace and sex of each party, the date and place of marriage, registration date and number.

DEATH
Issued in large size only 8½ x 7 in. (21.6 x 17.8 cm) and contains the name of deceased, date and place of death, age, sex, registration date and number.

RESTRICTED PHOTOCOPY
Is a certified photocopy of the original registration of the event and contains all the information that appears on the registration with the exception of the Registration of Death, which does not show the cause of death. (Cause of death is restricted to adult **next-of-kin only and is not disclosed unless specifically requested and reason given**).

COMMEMORATIVE CERTIFICATES
In addition to the official birth or marriage certificates, the Vital Statistics Agency offers commemorative birth or marriage certificates under the Treasured Event® theme. These large 11" x 14" beautifully designed certificates are not legal documents but rather are intended for framing and are sure to be family treasures for many years to come. For further information, please contact the Vital Statistics Agency.

NOTICE UNDER *THE FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT*
The information requested on this form is collected pursuant to the *Vital Statistics Act* to fulfill the requirements for the release of birth, marriage and death information. If you have any questions regarding the collection or use of this information, please contact the Director of the Vital Statistics Agency at the address below.

WHO IS ENTITLED TO RECEIVE CERTIFICATES

Birth
a) You, if the application is for your own certificate
b) Parents named on the record of a child.
c) Guardian (must submit guardianship papers)
d) A representative with written authorization of a) b) or c) above*

Marriage
a) Either party to the marriage
b) The children or parents if both parties are deceased
c) A representative with written authorization of a) or b) above*

*Written authorization of person entitled to certificate must accompany the application.

Death
a) Any person with a valid reason
b) Only next-of-kin may obtain a certified photocopy of a death registration

FEES (Subject to Change without Notice, please check our Web-Site for current Fee Schedule)

> Each certificate or certified photocopy	**$25**
> RUSH service (includes certificate and courier costs.)	
- for Canadian destinations	**$60**
- for US destinations	**$70**
- for International destinations	**Upon Request**

Rush services are processed within 24 hours of receipt of application and sent out by courier.

NOTE: Personal cheques, unless certified, will **NOT** be accepted for RUSH services

> Service charge on returned cheques (NSF, etc.). **$20**

Payment must be made in Canadian funds by cheque or money order made payable to **Minister of Finance**,or by credit card. Applicants living outside of Canada must pay by **International** money order or credit card.

Please ensure you order the right type and size of certificate required for your purposes. Certificates will **NOT** be exchanged.

Address
Vital Statistics Agency
254 Portage Avenue
Winnipeg, MB R3C 0B6

Inquiries

Telephone:	(204) 945-3701
Toll-free (within Man. only):	1-800-282-8069 ext. 3701
Service en français :	(204) 945-5500
Fax:	(204) 948-3128
E-mail:	vitalstats@gov.mb.ca
Web-Site:	www.gov.mb.ca/cca/vital

Date: _____

To Whom It May Concern:

I, the undersigned, hereby authorize _____ of

Certificates Express Ltd. to apply for and receive a copy of my

_____ certificate.

Signed,

Signature: _____

Print Name: _____